



Volunteer Opportunity

Shaded indicates time sensitive or new opportunity

		Time Commitment	Contact
Membership	Greet members/guests as they arrive to branch meetings	30 min prior to meeting	Sue Royer
Membership	Call members to follow-up periodically	2 hours per month	Carolyn Freberg
Membership	Write notes to welcome new members	2 hours per month	Carolyn Freberg
Membership	Assist with gathering member interests (process for new members; ask current members; analyze)	Various	Sue Royer Carolyn Freberg
Public Policy	Saturday, February 24 11am-2pm Hamilton Elementary Register voters at Black History Festival	1 hour shift	Ann Pehle
Public Policy	Manage volunteer scheduling using a website tool (learn website tool; heavy email activity)	Various	Nancy Sigrist
Public Policy	Host a Topic Talks event. This book-group style evening event brings members together to discuss a public policy topic. 15-20 attendees; host provides beverages; volunteers provide refreshments.	2 hour event	Nancy Sigrist
Historian	Take photos at meetings, events for archive and website (Use Office Depot discount card to print photo; submit reimbursement; send via email to Social Media lead)	Various	Rose Smith
Historian	Scrapbook current items for archive (submit reimbursement)	Various	Rose Smith
Programs	Be a branch meeting program chair (work with speaker on program details; write article for newsletter; introduce speaker at meeting; email activity)	5 hours (over months)	Kathleen Gorak Carmen Eiserman
Programs	Be the Audio/Visual expert at branch meetings (understand Dickinson equipment; assist speaker before meeting starts)	30 minutes before a branch meeting	Kathleen Gorak Carmen Eiserman
Interest Groups	Start a second dining group	Various	Wendy Armour Dickinson
Cultural Outings	Research ideas; assist with organizing an event	Various	Don Mowery
Cultural Outings	Coordinate an event from concept through event	Various	Don Mowery
Funds	Assist with scholarship solicitation letter	3 hours January	Marjie Mowery
Newsletter	Become the newsletter editor beginning with August 2018 edition.	10 hours monthly	Ann Pehle
Bridge Flight	Coordinate and administer AAUW Bridge Flight	2 hours a month	Ann Pehle
General	Join Pat to create a basket for AAUW-PA State Convention Fundraiser	3 hours now to April 5	Pat Markowski